



P.O. BOX 6048  
 DEARBORN, MICHIGAN 48121  
 PH 313.336.2700 PH 888.336.2700  
 www.dfcufinancial.com

# Change of Address Notification

**Member Name:** \_\_\_\_\_ **Member #:** \_\_\_\_\_

**Please read all instructions carefully.**

If You have questions, please contact the Member Service Center at 313.336.2700 or 888.336.2700 outside the local calling area.

\*\*\*Any mailing address with a P.O. Box MUST have a Residential address for Our records\*\*\*

If You only have one address on file with the Credit Union, all of the accounts that are reported under Your Social Security Number will be changed to the new address.

**New Address**

Line One \_\_\_\_\_

Line Two \_\_\_\_\_

Line Three \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Country \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-Mail \_\_\_\_\_ Employer: \_\_\_\_\_

**Do You have any accounts that are mailed to a different address than above?**

- Yes – Proceed to the Important Information About Multiple Addresses section below.
- No – Proceed to the Authorization section below.

**Important Information About Multiple Addresses**

This section only applies to Members who have multiple mailing addresses. A separate Change of Address Notification is required for each address on file with the Credit Union.

Please list the accounts you would like to go to the New Address listed above:

Account #: \_\_\_\_\_ Account #: \_\_\_\_\_

Account #: \_\_\_\_\_ Account #: \_\_\_\_\_

Account #: \_\_\_\_\_ Account #: \_\_\_\_\_

Account #: \_\_\_\_\_ Account #: \_\_\_\_\_

**Authorization**

All of the accounts associated with the Address Type selected in the Address Type section of this document will be changed to the new address listed above. A separate Change of Address Notification may need to be completed for each person associated with your account(s).

All Credit, Automated Teller Machine (ATM) and Debit cards issued to a person will be mailed to what the Credit Union has documented as the person's Primary address type, regardless of the address type associated to the account for which the card is linked, unless other arrangements are made with the Credit Union. If no Address Type is selected, what the Credit Union has documented as the person's Primary address type will be changed to the address documented on this form. For more information, please contact Us at (888) 336.2700 or (313) 336.2700.

A DFCU Financial team member may contact you for further information. Please provide a preferred contact number below:

Daytime Phone Number: \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address Type**

Primary  Residential  Alternate  Other \_\_\_\_\_

Seasonal From \_\_\_\_\_ to \_\_\_\_\_

We are aware of how hectic and time consuming a move can be. The following checklist is provided to assist you with the change of address process. If we can be of any assistance to you during your relocation, please call us at 313.336.2700 or 888.336.2700 outside the local calling area. Thank you for being a member of DFCU Financial. We appreciate your business.

## FINANCIAL RELATIONSHIPS

- Financial Institutions** \_\_\_\_\_
- \_\_\_\_\_
- Pension/Investment Administrators** DFCU Financial Partners
- \_\_\_\_\_
- Credit Providers** \_\_\_\_\_
- \_\_\_\_\_
- Checks** \_\_\_\_\_
- Insurance Providers** \_\_\_\_\_
- \_\_\_\_\_

## GOVERNMENT RELATIONSHIPS

- Post Office** \_\_\_\_\_
- Driver's License/Voters Registration** \_\_\_\_\_
- Social Security Administration** \_\_\_\_\_
- Court/Government Agencies** \_\_\_\_\_

## PERSONAL RELATIONSHIPS

- Employer** \_\_\_\_\_
- Professional Organizations** \_\_\_\_\_
- Clubs/Alumni Associations** \_\_\_\_\_
- \_\_\_\_\_
- Online Provider** \_\_\_\_\_
- Cell Phone Provider** \_\_\_\_\_
- Magazine/Catalog Subscriptions** \_\_\_\_\_
- \_\_\_\_\_
- Medical/Legal Professionals** \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- Friends/Family** \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_