



Documents Required to Open a Business Account

Business Entity	Documentation Required	Composition	State Registration
Sole Proprietorship	Michigan: Assumed Name Papers (Doing Business As) Florida: Fictitious Name Registration for DBA State or Local License for non-DBA	None	Michigan: None, but assumed name. Florida: State, or local license, for non-DBA.
General Partnership (GP)	Michigan and Florida: Partnership Agreement Certificate of Co-Partnership	Generals Partners	No, but county registration
Limited Partnership (LP)	Michigan: Partnership Agreement, including amendments. Certificate of Limited Partnership or Certificate of Formation Florida: Partnership Agreement, and Certification of Limited Partnership.	General Partner(s) and Limited Partner(s)	Yes
Limited Liability Partnership (LLP)	Michigan: Partnership Agreement, including amendments. Registration filed w/ Department of Commerce. Florida: Partnership Agreement, and Certification of Limited Partnership.	General Partners	Yes
C-Corporation (Inc)	Michigan and Florida: Articles of Incorporation, including amendments. By-Laws (if written).	Shareholders, Board of Directors and Officers	Yes
S-Corporation (Inc)	Michigan and Florida: Articles of Incorporation, including amendments. By-Laws (if written).	Shareholders, Board of Directors and Officers	Yes
Professional Corporation (PC)	Michigan and Florida: Articles of Incorporation, including amendments. By-Laws (if written).	Shareholders, Board of Directors and Officers	Yes
Limited Liability Company (LLC)	Michigan and Florida: Articles of Organization, including amendments. LLC operating agreement (when written).	Members, Managers and Officers	Yes
Professional Association	Michigan and Florida: Articles of Association	Licensed Members and Board of Directors or Executive Committee	Yes
Non-Profit Organization	Michigan and Florida: Articles of Incorporation, including amendments. By-Laws (if written). Documentation that authorizes the signatories to use the EIN and act on behalf of the Non-Profit; on the organization's letterhead/signed by an officer of the organization.	Depends	Depends

