



P.O. BOX 6048
 DEARBORN, MICHIGAN 48121
 PH 888.336.2700
 dfcufinancial.com

Business Change of Address Notification

Business Information

Member/Organization Name	Member/Org Number
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New Address

Address Type			
<input type="checkbox"/> Primary Address <input type="checkbox"/> Business Physical Address <input type="checkbox"/> Alternate <input type="checkbox"/> Seasonal from _____ to _____			
Address Line 1		Address Line 2	Address Line 3
City		State	Country
Business Phone	Cell Phone	Business E-Mail	

Any mailing address with a P.O. Box **MUST** have a physical address for Our records. If the new address listed above is a P.O. BOX, you **must** complete the following section with the Business Physical Address (physical location of the business).

Address Line 1		Address Line 2	Address Line 3
City		State	Zip

Do You have any accounts that are mailed to a different address than above?

- Yes – Proceed to the Important Information About Multiple Addresses section below.
- No – Proceed to the Secure Delivery Contact Information section below.

Important Information About Multiple Addresses

This section only applies to Members who have multiple mailing addresses. A separate Business Change of Address Notification is required for each address on file with the Credit Union. Please list the accounts you would like to go to the New Address listed above:

Account #: _____	Account #: _____
Account #: _____	Account #: _____
Account #: _____	Account #: _____

Secure Delivery Contact Information

If you are updating the business phone, cell phone or e-mail, please sign on to DFCU OnLine to update your Secure Delivery Contact Information. A Secure Access Code is a one-time use code that allows you to securely login to DFCU OnLine. It is delivered to you via email, voice phone call or SMS text (cell phone). This contact information will be used for Secure Access Code delivery only.

Authorization

All of the accounts associated with the Address Type section of this document will be changed to the new address listed above. If You only have one address on file with the Credit Union, all of the accounts that are reported under Your Social Security Number/EIN will be changed to the new address.

All Credit, Automated Teller Machine (ATM) and Debit cards issued to a business will be mailed to what the Credit Union has documented as the business' Primary Address type, regardless of the address type associated to the account for which the card is linked, unless other arrangements are made with the Credit Union. If no Address Type is selected, what the Credit Union has documented as the business' Primary Address type will be changed to the address documented on this form. For more information, please contact Us at (888) 336.2700.

 Business Signer Signature Business Signer Printed Name Date

Date _____ Branch _____ Employee _____ Verified By _____